



phasetwo / phasefour Information Sheet

From: Beth Wyse
Centre for Lifelong Learning
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The Centre for Lifelong Learning staff are looking forward to a rich time with each of you as you come to Wheaton for orientation and training. We're expecting to have fun together and we'll be co-learners with you. It will be great as we all get to know each other well. The following information should help you plan.

Beginning and ending times:

The first event will be a Welcome Dinner. Please plan to arrive before 4:00 PM so you can get settled in and change for dinner. Specific details on where you will be staying will be sent to you closer to the week.

The last event of the week is a farewell dinner on Friday evening. There are no Saturday morning sessions so you can plan flights for anytime on Saturday.

Since the [schedule](#) occupies mornings, afternoons, and evenings we're asking that you not plan extra visits, meetings, or side trips during these days. Be prepared for very full, intense but exciting days.

Housing:

We will arrange your housing. It is included in the cost of the week. You do not need to bring linens or towels, but you will need to bring personal toiletries. If you have housing options in the area please mention that when you register.

Meals:

All meals from supper the first evening through breakfast on the last day are included.

Children's program:

We provide childcare and age-appropriate programs for children from pre-school through high school. You don't need to bring cribs or toys. Babies: Please bring a monitor if you have one.

Dress:

Dress is casual . . . jeans, khakis, etc. You'll definitely want a sweater during sessions. The room tends to be cool.

Cost:

The cost of the week is as follows:

Single	\$400
Couple	\$800
Children:	
0-2 years	\$175
3-7 years	\$250
8-12 years	\$350
13+ years	\$400

The price includes program costs, housing, and meals.

Payment:

Come prepared to pay this amount (cash or check). At the present time, we are not able to receive payment by credit card.



Churches and individuals are encouraged to contribute to this training and receive tax deductible receipts for their contributions.

If you pay for the orientation out of your own pocket, you may either:

1. Receive a tax deductible receipt for your contribution or
2. Get reimbursed later when you have enough in your accounts.

[Note to those who already have TEAM accounts set up: If you have been receiving contributions and have sufficient balance, you may charge the training week to your account.]

We're praying with you for the Lord's provision.

Registration & Travel Form:

Please [register immediately](#) if you know you will be coming, and submit your [Travel Form](#) as soon as you make your bookings. (cil-registration@teamworld.org).

If we know your travel information, we will be happy to pick you up at the airport. Please insure that we have your arrival airport (O'Hare or Midway), time and flight number. When you send your travel information to us, please confirm that we actually received it. If we do not receive your travel information, you will be responsible to make your own way from the airport to the TEAM office.

If you are driving, we need to know contact numbers while you're traveling.

Contacting us:

Occasionally, people experience delays or changes to their travel schedule. If this happens to you, please let us know. Here are some phone numbers for you to keep on hand in case you need to get in touch with us.

Beth Wyse cell phone: 630.244.1694

Roger Luce cell phone: 630.502.9065

home phone: 630.377.0598

TEAM emergency phone: 630.235.8391 Outside of office hours, someone always monitors this number.

Please ***print this sheet out and carry it with you*** when you travel. Participants have occasionally had travel complications and wished they had the sheet in hand.

Again, don't hesitate to write or give us a call if you have questions. Blessings on you,

The Centre for Lifelong Learning team,
Roger Luce, Nancy Sturrock, Bob Wright, Beth Wyse